PROGRAM ELIGIBILITY

The Safe Routes to School (SRTS) program provides funds for safety projects that encourage or enable children in grades K-8, including those with disabilities, to walk or ride their bikes to school. ODOT's SRTS funds can be used for:

1. **Engineering** -- Operational and physical improvements within 2 miles of schools that establish safer and fully accessible crossings, walkways, bike facilities, and trails.
2. **Education** -- Teaching children about the broad range of transportation choices, instructing them in bicycling and walking safety skills, and launching driver safety campaigns near schools.
3. **Encouragement**-- Using events and activities to promote walking and bicycling.
4. **Enforcement**—Enhancing enforcement of traffic laws and initiating community enforcement such as training for crossing guard programs.
5. **Evaluation** -- Monitoring and documenting outcomes and trends through the collection of data, including before and after infrastructure or non-infrastructure countermeasures. This information is critical to the sustainability of the program and required for every project.

More information and resources can be found on the Develop Your SRTS Program Page.

**Updated Eligibility for 2019:
Infrastructure applications must be projects identified in a School Travel Plan, an Active Transportation (AT) Plan, or equivalent plan, approved by ODOT. Additionally, if applicable, they require a Letter of Support from relevant MPO/RTPO. Projects must enable students K-8 to safely walk or bike to school. Non-infrastructure applications must be projects recommended in an approved School Travel Plan, only.

Applications **must be discussed with District SRTS Coordinator prior to applying.** District SRTS Coordinators can approve AT or equivalent plans for eligibility purposes, help communities review and select their priorities for an application, review cost estimates for accuracy, and provide other direction on the application process.

**Items that may disqualify the application:
1. If schools are planning to relocate.
2. If applicants have not coordinated with their ODOT District SRTS coordinator prior to submitting application.
3. If any information provided within the application is later found to be inaccurate.
4. If the proposed countermeasure is not identified as a priority in an updated (within 5 years) School Travel Plan, Active Transportation Plan, or equivalent plan.
5. Cost estimate is not accurate or is not separated by associated school.
6. Applicant has not used a professional engineer or other appropriate discipline to assist in the development of the required construction cost estimates.
7. Applicant does not submit one or more required attachments.

Available Funding:
$4 Million
ODOT can provide up to 100% reimbursement of eligible costs.
Up to $400,000 for infrastructure and up to $60,000 for Non-Infrastructure

Infrastructure Construction Year:
Fiscal Year 2022 (up to $2M) and 2023 (Up to $2M)
Applicants are encouraged to begin working on design as soon as possible, designed projects may be constructed sooner if funds are available.

Ineligible Costs
Any action or work acted on prior to FHWA project authorization will make the entire project phase ineligible for compensation.

PROCESS

Electronic applications will be available on January 7, 2019 on the SRTS Apply for Funds Page. Application information and scoring criteria can be found on the following pages of this guidance document. Application deadline is March 4, 2019 (5:00 PM).

January 7, 2019	Application opens
February 1, 2019	Requests for Crash Data Mapping due to SRTS.data@dot.ohio.gov
March 4, 2019	Application deadline
June 2019	Applicants notified

Applicants will be invited to give a presentation (online or in-person) on the proposed project and address any comments or concerns identified during the review process. Presentations will be scheduled once applications have all been received.

Once projects are selected, letters will be sent out to all applicants. Announcement notification is expected by June 2019.

INFRASTRUCTURE APPLICATION SCORING (100 POSSIBLE POINTS)

THEME	Question	Possible Pts.	SCORE
Networks / Connectivity	Demonstrates how the project is working towards a more complete network for walking/biking to school	15	*xx*
	Demonstrates that the project is a high priority to the community	10	*xx*
		25	*xx*
Safety	# of bicycle- and/or pedestrian-involved crashes within a 2-mile radius, in past 5 years 　　16 or more crashes 10 points 　　11-15 crashes 7 points 　　6-10 crashes 4 points 　　1-5 crashes 2 points 　　No crashes 0 points ** to acquire this data, please email SRTS.data@dot.ohio.gov to request and receive student radius maps with crash data included. This map is a required attachment.	10	*xx*
	Demonstrates how the project will improve safety for K-8 students.	15	*xx*
		25	*xx*
Equity	% of economically disadvantaged students (Free and Reduced Lunch Percentage from ODE) 　　>80.0% 10 points 　　60.1% - 80.0% 6 points 　　40.1% - 60.0% 3 points 　　20.1% - 40.0% 1 points 　　0.0% - 20.0% 0 points	10	*xx*
	% Occupied Housing Units with No Vehicles Available (American Community Survey Search Feature) 　　>20.0% 10 points 　　16.1% - 20.0% 7 points 　　12.1% - 16.0% 4 points 　　8.1% - 12.0% 2 points 　　0.0% - 8.0% 0 points	10	*xx*
		20	*xx*
Trips	% of K-8 students expected to benefit from countermeasure 　　90.1-100% 10 points 　　71 to 90% 7 points 　　51 to 70% 4 points 　　31 to 50% 2 points 　　0 to 30% 0 points	10	*xx*
	% of students currently walking and biking 　　71 to 100% 10 points 　　51 to 70% 8 points 　　31 to 50% 6 points 　　11 to 30% 3 points 　　0 to 10% 0 points	10	*xx*
	% of k-8 students within two miles of school	--	☐
	Have Student Travel Tallies and Parent Surveys been completed?	--	☐
		20	*xx*
Community Commitment	Demonstrates progress on STP / ATP	5	*x*
	Demonstrates coordination with partners on implementation	5	*x*
	Has community been previously funded for infrastructure project in past 5 years?	--	☐
	The community has a complete Streets or equivalent policy	--	☐
		10	*xx*
TOTAL		**100**	

Required Infrastructure Attachments

Attachment	Notes
Letter of Support from Regional Planning Partner (if applicable)	Required for communities that fall within a Metropolitan Planning Organization or Regional Planning Organization.
Two-Mile Student & Crash Radius Map	In order to receive this map, please contact SRTS.data@dot.ohio.gov by February 1st to request and receive your student radius maps with a crash data layer.
Project Countermeasures Map	This map should indicate the location of countermeasures included in your application. Please include a legend. Simple maps made in PowerPoint with lines and symbols denoting the location of countermeasures are acceptable. Utilizing the 2-miles Student & Crash Radius Map as a base map is encouraged but not required.
Certified Cost Estimate	Cost Estimates should include the project phases. ODOT District SRTS Coordinators should review for accuracy.
STP or AT Plan	Required if plan is not included on the SRTS website.

NON-INFRASTRUCTURE APPLICATION SCORING (100 POSSIBLE POINTS)

THEME	Question	Possible Pts.	SCORE
Networks / Connectivity	Demonstrates how the project will enable safe walking and biking to school	15	*xx*
	Demonstrates that the project is a high priority to the community	10	*xx*
		25	*xx*
Safety	Demonstrates how the project is improving safety for K-8 students	15	*xx*
		15	*xx*

Equity	% of economically disadvantaged students ([Free and Reduced Lunch Percentage from ODE](#))
	   >80.0% 10 points
	   60.1% - 80.0% 6 points
	   40.1% - 60.0% 3 points
	   20.1% - 40.0% 1 points
	   0.0% - 20.0% 0 points
		10	*xx*

	% Occupied Housing Units with No Vehicles Available ([American Community Survey Search Feature](#))
	   >20.0% 10 points
	   16.1% - 20.0% 7 points
	   12.1% - 16.0% 4 points
	   8.1% - 12.0% 2 points
	   0.0% - 8.0% 0 points
		10	*xx*

		20	*xx*

Trips	% of K-8 students expected to benefit from countermeasure
	   90.1-100% 10 points
	   71 to 90% 7 points
	   51 to 70% 4 points
	   31 to 50% 2 points
	   0 to 30% 0 points
		10	*xx*

	% of k-8 students within two miles
	   71 to 100% 10 points
	   51 to 70% 6 points
	   31 to 50% 3 points
	   11 to 30% 1 points
	   0 to 10% 0 points
		10	*xx*

	% of students currently walking and biking	--	☐
	Have Student Travel Tallies and Parent Surveys been completed?	--	☐
		20	*xx*
Community Commitment	Demonstrates progress on School Travel Plan	5	*x*
	Demonstrates plan for high level of coordination with partners on implementation	5	*x*
	Sustainability Plan	10	*x*
	Has community been previously funded for non-infrastructure project in past 5 years?	--	☐
		20	*xx*
TOTAL		**100**	

Required Non-Infrastructure Attachments

Attachment	Notes
Cost Estimate	
Two-Mile Student Radius Map	Required if not included within attached STP
STP	Required if not uploaded to ODOT's SRTS website.